



Expeditors International  
of Washington, Inc.

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Federal Maritime  
Commission No. 2268

March 23, 2020

Dear Valued Customers,

As we all continue to combat COVID-19 and minimize the spread for the safety of our service providers our employees and yours, we are recommending utilizing a verbal POD during pickup or delivery. This process supports the CDC and WHO recommended social distancing while allowing your cargo to continue to move.

We are asking our service providers to record the below information on the shipment paperwork:

1. The first and last name of the receiving customer
2. The day and time of the pickup or delivery
3. Verbal remarks from the receiving customer of any exceptions
4. Notate "COVID-19" in place of a signature

Sincerely,

Expeditors